



STATE OF MISSOURI  
DEPARTMENT OF ELEMENTARY AND SECONDARY EDUCATION  
VOCATIONAL AND ADULT EDUCATION, INDUSTRIAL EDUCATION SECTION  
P.O. Box 480, Jefferson City, Missouri 65102-0480  
Phone: (573) 522-5805 • Fax: (573) 526-4261

**Note:** In order to be eligible, schools must have submitted current Census of Technology information to the Department of Elementary and Secondary Education.

## APPLICATION FOR REFURBISHED COMPUTERS MISSOURI COMPUTERS FOR SCHOOLS PROGRAM

### DISTRICT INFORMATION

NAME OF SCHOOL DISTRICT		COUNTY-DISTRICT CODE
STREET ADDRESS		
CITY	STATE	ZIP CODE
CONTACT PERSON (SUPERINTENDENT/PRINCIPAL)	TITLE	
E-MAIL ADDRESS	TELEPHONE NO. (    ) FAX NO. (    )	
INTENDED USE OF REFURBISHED COMPUTERS (Describe how the district will use the requested computers):		

### ASSURANCES

THE SCHOOL DISTRICT HEREBY CERTIFIES THAT IT:

- Has a technology plan which addresses the effective and immediate use of computers obtained through the Missouri Computers for Schools program. The plan provides a significant benefit to teachers and students, integrates software into age-appropriate curriculum, provides basic skill training for students, and encourages creative use of the computers for instruction and learning. The district is dedicated to continual enhancement of teacher training in the effective use of computers in the classroom.
- Has adequate security for the computers and agrees that the computers will be used exclusively for instructional purposes by students and teachers and will not be sold.
- Agrees that (with advance notice) the program partners, its computer donors, or state and community sponsors may observe the computers in use.
- Understands that the Computers for Schools program partners do not supervise the students and/or offenders who test, refurbish, upgrade, and handle the equipment, or inspect the equipment to assure that testing and refurbishment has been done properly. Missouri Computers for Schools program partners, donor organizations, and state sponsors make no representations or warranty regarding the safety of the equipment and disclaim any responsibility for any injuries, damages, expenses, or loss relating to the equipment or its use.
- Will have a trained technician inspect and test the donated equipment to confirm that it is safe before permitting students to use the computers. If the equipment is not safe or not in working order, the district should immediately contact the Missouri Department of Corrections refurbishing center from which the computer was originally obtained.

SUPERINTENDENT	SIGNATURE	DATE
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### FOR DEPARTMENT USE ONLY

DATE ACCEPTED/REJECTED BY SCHOOL		DISTRICT ENROLLMENT
CURRENT NO. OF ELIGIBLE COMPUTERS	RATIO (STUDENT TO INTERNET-CAPABLE COMPUTERS)	NO. OF COMPUTERS ELIGIBLE / DISTRIBUTED